

RECORD OF EXECUTIVE DECISION

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by the Monitoring Officer)	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
31 st January 2025	Leader of the Council and Portfolio Holder for Finance & Governance Deputy Leader of the Council and Portfolio Holder for Economic Growth, Regeneration & Tourism Portfolio Holder for Arts, Culture and Heritage	There currently exists, in intervention E17 (Visitor Economy) of the UK Shared Prosperity (SPF) fund, an underspend of £28,000 (capital only). This Decision proposes to allocate the funding to the Princes Theatre and associated areas including Essex Hall Bar, for a range of upgrades to improve its appearance, functionality, and future-proof its facilities. Delegation to Executive Decision in consultation with the Director for Place and	Princes Theatre is a strong asset in the local visitor economy, for residents and visitors from further afield alike; staging/hosting circa 150 shows, conferences, weddings, and other events per year. Work has already been undertaken to the dressing rooms, plant room (off the bar area), and the décor of the main Auditorium to improve functionality and appearance; funded via the ticket booking admin fees. It is proposed to support further works as follows with the total amount capped at £28,000 and to be completed in their entirety by the UKSPF deadline of 31st March 2025. All listed have received 2 quotes as per the standard TDC procurement process, the best value per item/work is presented below: New fridge - £569.99	The UKSPF underspend must be spent and delivered in full by 31st March 2025, or else be returned to Central Government; there is no option to carry forward as this financial year is the end of the current programme. This capital funding has been made available to other projects across the Council, and via Open Call to external	N/A	No N/A	Yes

		Economy can be found at the following link: https://tdcdemocracy.tendringdc.gov.uk/ieDecisionDetails.aspx?ID=10665	• Hygienic cladding in the bar - £656.60 • Vinyl flooring in the bar & cellar - £1,500 • New auditorium carpeting - £6,775 • Painting and other décor of the Dress Circle (to match main Auditorium, completed 2024) - £5,200 • Associated labour, materials and drilling - £1,935.63 • This totals £16,637.22. Furthermore, the current lighting desk in the Theatre is reaching the end of its current life and will be in need of replacement in the near future. The lighting desk is used to control all the lights in a theatre used in a show, as well as controlling effects, and can be programmed to repeat actions and store them in a memory so that large shows such as pantomime are not only achievable but can be delivered to the same high quality every time. This is an integral part of the theatre's technical equipment and the current one is near the end of its shelf life, and with the advent of newer technology in lighting fixtures it will result in becoming obsolete in the near future. Two quotes will be sought for this new facility, to total no more than the remaining £11,362.78. The lighting desk would be prioritised, but if any underspend remains, it is proposed to accompany the new lighting desk with a	organisations in 2024, but no suitable projects have come forward. These improvements to the Princes Theatre represent an opportunity to future-proof the service and facilities on offer as well as meeting the objectives of UKSPF intervention E17, which aims to deliver improvements to the local visitor economy.			
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			small number of new lights to augment the existing stock.				
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URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-

GENERAL EXCEPTION APPLIES? (Rule 14 Access to Information Procedure Rules)	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
SPECIAL URGENCY APPLIES? (Rule 15 Access to Information Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
EXEMPTION FROM CALL-IN APPLIES? (Rule 18i Overview and Scrutiny Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? (Rule 6 Budget and Policy Framework Procedure Rules)	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO

AGREEMENT TO DECISION:-

Signed:- Leader of the Council, Portfolio Holder for Finance & Governance Deputy Leader of the Council, Portfolio Holder for Economic Growth, Regeneration & Tourism	Date:-	Delegated Power Reference (in Part 3 of the Constitution):- Part 3.34 (inward investment)
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Portfolio Holder for Arts, Culture and Heritage		
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Original signed copy to be retained by Service. Electronic copy to be sent to Ian Ford (Committee Services) for publication.